Transfer Credit in the UTSA Undergraduate Catalog. The applicability of particular courses completed at other institutions toward specific course requirements for a bachelor's degree at UTSA depends upon equivalency of such courses offered by UTSA. Other academic courses are transferred as electives; credit for these courses counts toward minimum degree requirements only if they satisfy requirements of the student's degree program. Credit is not given for duplication or repetition of courses.

All course requirements at UTSA designated as upper-division may be transferred to UTSA only from senior-level institutions. For credit to be transferred as an upper-division course, the institution where credit was earned must be a senior-level institution, and the course must be described in the institution's catalog as being upper-division. If the equivalent of a required upper-division UTSA course is completed at an institution as a lower-division course approval by the College is needed, the course need not be repeated if the 39-hour upper-division requirement is met. If not met, the student's advisor will recommend another upper-division course to meet the 39-hour requirement.

Credit by Examination
Credit by examination awarded at another college or university transfers if the institution equates the results of the examination to a specific course, the course is transferrable, and it appears on the institution's official transcript. Such credit is subject to all other transfer provisions, including the 66-semester-credit-hour transfer limitation from community colleges.

Accepted on a Limited Basis

Physical Activities Courses
Credits earned for physical activities courses can be transferred as free elective credit up to a maximum of 6 semester credit hours.

Extension or Correspondence Courses
Credit earned by extension or correspondence through colleges and universities for college-level academic courses is evaluated and accepted for transfer if the course is equivalent to UTSA courses and acceptable to the student's degree program and if all other transfer provisions in this section are met. However, the maximum credit accepted through a combination of extension and correspondence courses is 30 semester credit hours (18-semester-credit-hour maximum by correspondence).
Transferring Courses

No more than 6 semester credit hours of correspondence credit may be applied to the major.

Students currently enrolled at UTSA are not typically permitted to take correspondence or extension courses and transfer the credit to UTSA. Exceptions to this rule must be approved by the student’s advisor and dean, and such courses can be taken only in the event that the student is about to graduate and cannot obtain the course in residence.

Community College Courses
Transfer credit for community college work may not exceed 66 semester credit hours. Students who have completed more than 66 acceptable semester credit hours may apply specific completed, transferable courses to specific course requirements to avoid having to repeat the courses. The semester credit hours for additional courses may not be applied toward the minimum semester credit hour requirements for a baccalaureate degree.

No upper-division credit may be earned at a community college.

Military Service Training School Courses
As a Serviceman’s Opportunity College (SOC) institution, UTSA awards credit on a limited basis for military coursework. In order for credit to be awarded, a student submits to UTSA an official Army/American Council on Education Registry Transcript System (AARTS) or an official Sailor/Marine/Ace Registry Transcript (SMART) listing all military coursework completed. The Office of Admissions evaluates the transcript and determines the transferability of coursework. Credit is awarded for military coursework that is deemed parallel to academic coursework. Credit is not awarded for military experience based upon a Military Occupational Specialty (MOS) or for coursework that is solely technical in nature. Awarding of credit for military coursework does not guarantee its applicability to a degree at UTSA. A student who has taken military courses that do not transfer may challenge by examination those UTSA courses that appear equivalent to those already completed (see Challenging a UTSA Course (http://catalog.utsa.edu/policies/generalacademicregulations/grades/) in “General Academic Regulations” of UTSA Student Policies).

Credit for ROTC or military science, when awarded by another college or university, is accepted by UTSA as free elective credit within the limitations of the student’s degree program. See individual degree requirements and the ROTC program requirements in this catalog for limits on military science courses as free electives.

Credit for Military Service
An institution of higher education shall award to an undergraduate student who is admitted to the institution, including a student who is readmitted after withdrawing to perform active military service (Texas Education Code, Section 51.9242), course credit for all physical education courses required by the institution for an undergraduate degree and for additional semester credit hours, not to exceed 12, that may be applied to satisfy any elective course requirements for the student’s degree program for courses outside the student’s major or minor if the student:

1. graduated from a public or private high school accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense; and
2. is an honorably discharged former member of the armed forces of the United States who has completed at least two years of service in the armed forces or was discharged because of a disability.

Veterans entering UTSA as undergraduate students should meet with an academic advisor to discuss military service credit options, as elective credits may affect eligibility for the tuition rebate program and the Texas B-On-Time Loan forgiveness program or result in additional tuition for excess credit hours. Students must provide proof of eligibility (i.e., DD Form 214 or disability discharge documentation) to the academic advisor and complete the Military Service Credit Notice with the academic advisor. The Military Service Credit Notice is available on the One Stop Enrollment website (https://onestop.utsa.edu/forms/registrar/) and in the UTSA Veterans Certification Office (JPL 1.01.14).

Courses from an Institution Undergoing Accreditation or a Nonaccredited Institution
Credits earned from colleges or universities that are not regionally accredited and/or nonaccredited may be appealed for transfer to UTSA on an individual basis at the discretion of the major academic department. Any such credit accepted in transfer must be validated by 30 semester credit hours of coursework in residence at UTSA, with a grade point average of 2.0 or higher in that work.

Not Accepted

Developmental Education, Orientation, Life Experience, High School Level, Below-Algebra Mathematics, or Vocational-Technical Courses
Credits for developmental education, orientation, life experience, high school level, mathematics below the college algebra level, or vocational-technical courses are not acceptable for transfer credit. Where vocational-technical courses support a student’s degree program, the student may make a written request to the Dean of the college to approve those courses as free elective credit. No transfer credit is granted for the General Educational Development (GED®) test.

1 Exception - Vocational-Technical Credits earned as part of an Associate of Applied Science degree are accepted only for the Bachelor of Applied Arts and Sciences degree program.