

REGISTRATION

Students who attend classes at UTSA must be officially registered or approved to audit a course. Registration instructions are online each semester in ASAP (<https://asap.utsa.edu/>). Questions regarding registration should be directed to the One Stop Enrollment Center (<https://onestop.utsa.edu/registration/>).

UTSA does not guarantee the availability or type of courses or sections, and admission to classes is permitted only until the maximum number of students allowable in any section has been reached. UTSA reserves, at its sole discretion, the right to cancel or change the mode of instruction for any course or section in the event of emergencies, economic conditions, or the number of registrants within a course or section do not warrant its continuation.

Late Registration

Late registration permits students who have been admitted to UTSA to register for classes during an allotted time just prior to and at the beginning of the semester as indicated each semester in the online registration calendar in ASAP (<https://asap.utsa.edu/>). Since many courses will have been closed at capacity, late registrants may need to select their courses from a reduced schedule. *Students are not permitted to register after the close of the late registration period, except in extenuating circumstances. See the section Adding Courses After Online Registration is Closed.*

Adding Courses After Online Registration is Closed

Adding a course after the Online Registration period requires the approval of the course instructor and the chair of the department offering the course. After the Census Date in any semester, students may not add courses except in extremely rare and extenuating circumstances as approved by the Associate Vice Provost of Undergraduate Studies or the Dean of the Graduate School.

Undergraduates seeking to register for or to add a graduate course in any of these time periods must obtain the special approvals specified in the undergraduate section "Enrollment in Graduate Courses (<http://catalog.utsa.edu/policies/generalacademicregulations/registration/enrollmentgradcourses/>)."

Maximum Hours of Enrollment in Full Semesters and Shortened Terms

The Texas Higher Education Coordinating Board sets limits on the number of semester credit hours in which a student may enroll during a term where the courses are offered in a shortened format. Therefore, students may enroll in no more than 3 semester credit hours in a three-week term, no more than 4 semester credit hours in a four-week term, no more than 6 semester credit hours in a five-week term, no more than 9 semester credit hours in an eight-week term, and no more than 12 semester credit hours in a ten-week term.

A student may enroll in no more than 19 semester credit hours during an entire Fall or Spring Semester, and no more than 15 semester credit hours during an entire Summer Semester, regardless of the combination of terms.

Undergraduate students on academic warning or probation (<http://catalog.utsa.edu/policies/generalacademicregulations/academicstanding/>) may enroll in no more than 13 semester credit hours in a Fall or Spring Semester and no more than 7 semester credit hours in an entire Summer Semester.