

# CRIME AWARENESS AND ANNUAL CRIME AND FIRE SAFETY REPORT

In compliance with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," codified as 20 U.S.C. 1092 (f) as part of the Higher Education Act of 1965, the Annual Security and Fire Safety Report (<http://www.utsa.edu/utsapd/>) is prepared and published by October 1st of each year by the UTSA Department of Public Safety. The contents of this report are assembled in cooperation with the Office of Student Affairs, University Housing, Student Conduct and Community Standards, Counseling Services, Fire and Life Safety Division, Title IX, and other university departments. Each entity provides updated information on policies and educational efforts and programs to comply with the Act.

The Annual Security and Fire Safety Report contains statistical information for the previous three years of incidents occurring on all UTSA geography as defined by the Clery Act and fires occurring within on-campus housing. Crime statistics are provided by the UTSA Police Department, other police agencies, and campus security authorities.

The annual report contains certain policy statements, information regarding timely warnings and emergency notifications, missing student notification policy, on-campus housing fire safety policies, and a statement advising the campus community where to locate information concerning registered sex offender information.

The report is available to all current and prospective students and employees through the UTSA Police Department website (<http://www.utsa.edu/utsapd/>). Hard copies of the Annual Security and Fire Safety Report are also available at the University Police Department Main, Downtown Campuses, the Institute of Texan Cultures (ITC) Security Station, and UTSA Human Resources. The Clery Compliance Coordinator, Amanda Swaney, can be reached at 210-458-4417 or via email at [clery@utsa.edu](mailto:clery@utsa.edu).

Crime and fire statistics included in the annual report are also provided to the U.S. Department of Education.

## Reporting Crimes or Emergencies

### Police-Fire-EMS

#### Dial:

**911** (Any on-campus phone)

**210-458-4911** (Cell phone or off-campus phone)

**210-458-4242** (UTSA Police Non-Emergency)

## Crimes Occurring Off Campus

Crimes occurring off-campus should be reported to the San Antonio Police Department at 210-207-7273, or the Bexar County Sheriff's Office at 210-335-6000.

The UTSA Department of Public Safety is responsible for law enforcement, security, and emergency response at the UTSA Main Campus, Downtown Campus, Hemisfair Park (ITC), Park West, and University Heights Tech Center. The primary office of the UTSA Department of Public Safety is located on the Main Campus in the

Bosque Street Building, 1.400. A satellite office at the Downtown Campus is located in the Frio Street Building, 1.528. The UTSA Police Department is operational 24 hours a day, 365 days a year, and is staffed by commissioned Texas peace officers and supported by civilian personnel and non-commissioned public safety officers. A number of well-marked outdoor emergency telephones are located throughout the campuses in parking lots, parking garages, and elevators to report crimes and emergencies or to request police services. Walk-in reports will be taken at either the Main Campus or Downtown Campus offices. However, for faster service, please call the numbers listed. UTSAPD's Silent Witness Program is a way for people who have witnessed a crime or suspicious activity at any UTSA campus and want to report it. NOTE: The Silent Witness Program is NOT intended to report crimes in progress. The reporting form can be accessed at: <http://www.utsa.edu/publicsafety/pd> (<http://utsa.edu/utsapd/forms/witness.cfm>). LiveSafe @ UTSA is a safety app used at UTSA. It allows students, faculty, staff and visitors to report incidents, call or text the UTSA Police, access UTSA Safety Resources, and utilize the Safewalk feature. Download LiveSafe from Google Play or the Apple App Store. Register with your phone number and select "The University of Texas at San Antonio" as your school. With LiveSafe, you can choose to remain anonymous or share your name.

## Missing Students Who Reside In On-Campus Housing

If any person has reason to believe that a student is missing, he or she should immediately notify the UTSA Police Department (UTSAPD) at (210-458-4911). Missing students who reside in on-campus housing (Alvarez Hall, Chaparral Village, Laurel Village) may also be reported to the Director and/or Associate Director for UTSA Housing and Residence Life (210-458-6200) and they will immediately notify the UTSA Police Department. Depending on jurisdictional issues, UTSAPD will generate a missing person report, initiate an investigation and/or assist outside law enforcement agencies in the furtherance of a missing person investigation by sharing relevant investigative information.

Prior to moving into on-campus housing, all students have the option of designating someone as their "Missing Person" contact. This designation is confidential and can be the same as or different than the person designated as the student's "emergency" contact. UTSAPD shall notify the Missing Person contact within 24 hours of its determination that a student is missing. If the missing student is under the age of 18 and is not an emancipated individual, UTSAPD will also notify the student's parent or legal guardian. The confidential contact information is restricted and will only be used by authorized campus officials and/or law enforcement in the furtherance of a missing person investigation as well as appropriate campus officials and/or law enforcement as necessary in compliance with all applicable privacy laws. Students who wish to identify and select a confidential contact can do so through their respective on-campus housing management.

## Encouragement of Prompt Reporting of Crimes

Please promptly report all criminal incidents and medical emergencies to the UTSA Police Department using the telephone numbers listed above. Upon receipt of the call, University police officers are dispatched immediately to the site of the incident. The UTSA Department of Public Safety provides notification to the University community on a timely basis about crimes and campus safety related issues.

*Crime Awareness and Annual Crime and Fire Safety Report*

For more information regarding the Annual Security and Fire Safety report, please visit [www.utsa.edu/publicsafety/pd/](http://www.utsa.edu/publicsafety/pd/) (<http://www.utsa.edu/utsapd/>), where you will find the latest copy of the report.