

STUDENT TRAVEL POLICIES

The Student Travel Policy promotes safe travel by students to and from activities or events that advance the University's mission of research and discovery, teaching and learning, community engagement and public service. The policy serves as a guide for student travel and supports compliance with relevant state and University of Texas System regulations. Registration with On Call International is required for faculty, staff, students and student-employees who travel internationally. Detailed information regarding this policy can be accessed in the Handbook of Operating Procedures (<http://www.utsa.edu/hop/chapter5/5-18.html>), the Student Travel Web page (<https://www.utsa.edu/students/travel.html>), or by contacting the Office of the Senior Vice Provost for Student Affairs and Dean of Students (<https://www.utsa.edu/students/>).

Any student travel associated with UTSA to areas of the world that are on the UTSA Restricted Regions List (<https://global.utsa.edu/international-travel/restricted-regions-forms.html>) or are named by U.S. Department of State Travel Warnings and Alerts (<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/>) system requires approval from the International Oversight Committee (IOC). The IOC is charged with review and recommendation to the Vice Provost for Global Initiatives and Senior International Officer, the approval or disapproval of all requests for travel to restricted areas.

Student travel associated with UTSA can include but is not limited to all study abroad including those with third party providers, research, internships, volunteering, experiential learning including activities by registered student organizations. Students whose travel is associated with UTSA in the manner described above must seek approval whether UTSA is funding the travel or not.

For information on how to request approval to travel to countries identified as UTSA restricted regions, follow the Policy on Travel to Restricted Regions (<https://global.utsa.edu/international-travel/>) or contact the Chief of Operations in Global Initiatives (<https://global.utsa.edu/>). For information about Education Abroad (<https://global.utsa.edu/education-abroad/>) such as study abroad and exchange programs, review the web page or contact Education Abroad.