D. Crime Awareness and Campus Security Report 2014

Crime Reporting Policy, Procedures and Responses

The Annual Security Report is prepared by The University of Texas at San Antonio Police Department in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the Office of Student Affairs, University Housing, Student Conduct and Community Standards, Counseling Services and other campus departments. Each entity provides updated information on their educational efforts and programs to comply with the Act. Crime statistics are also provided by police agencies surrounding each of UTSA's campuses. Except where noted, policies indicated in this Annual Security Report apply to all campuses that comprise The University of Texas at San Antonio.

This report lists statistics for three previous years of reported crimes that occurred on campus. Included are crimes that occurred in off-campus buildings owned or controlled by UTSA. Also included are crimes that occurred on any public property within or immediately adjacent to, or accessible from the campus. The report describes institutional policies concerning campus security, alcohol and drug use, crime prevention, crime reporting, sexual assault, and crime related issues. You can obtain a copy of this report by contacting the Crime Prevention Unit at 210-458-6250 or by accessing our Web site at: http://www.utsa.edu/utsapd/Crime_Statistics/2014_AnnualSecurityReport.pdf. All prospective employees may obtain a copy of the report from Human Resources at One UTSA Circle, North Paseo Building, Suite 4.102, San Antonio 78249.

Reporting Crimes or Emergencies

Police-Fire-EMS

Dial:

911 (from any on-campus phone)

210-458-4911 (when calling from a cell phone or off-campus phone)

UTSA Police Non-Emergency: 210-458-4242

The UTSA Police Department (UTSAPD) is responsible for law enforcement, security and emergency response at the UTSA Main Campus, Downtown Campus, Park West, HemisFair Park and University Heights Tech Center. The primary office of the UTSA Police Department is located on the Main Campus in the Bosque Street Building, Bos 1.400. A satellite police office at the Downtown Campus is located at the Buena Vista building, room 1.303. The UTSA Police Department is open 24 hours a day, 365 days a year, and is staffed by commissioned Texas peace officers and supported by civilian personnel and non-commissioned Public Safety Officers. A number of well-marked outdoor emergency telephones are located throughout the campuses in parking lots and elevators to report crimes, emergencies or to request police services. Walk-in reports will be taken at either the Main Campus or Downtown Campus offices; however, for faster service please call the numbers listed. UTSAPD’s Silent Witness is for people who have witnessed a crime on campus, want to report it, but also want to remain anonymous or have seen suspicious activity, but are not sure who to contact at the police department. NOTE: This is NOT intended to report crimes in progress. Silent Witness can be accessed at: http://utsa.edu/utsapd/forms/witness.cfm.

Campus Security Authorities

UTSA acknowledges that some individuals may be hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus officials designated as Campus Security Authorities. Reports of campus crimes can be made to the following Campus Security Authorities: Vice President for Student Affairs, 210-458-4136; Dean of Students, 210-458-4720; Director of University Housing, 210-458-6200 or 210-877-4000; Student Conduct and Community Standards, 210-458-4720; the Athletic Director, 210-458-4161; or Associate Vice President for Human Resources, 210-458-4250. These reports may be made by phone, walk-in or by appointment. Campus Security Authorities may contact the UTSA Police Department for further assistance to refer reports to Student Conduct and Community Standards for possible disciplinary action. Any information disclosed to the UTSAPD is for the purpose of collecting data to be included in the annual crime statistics and/or for creating timely warnings.

A complainant may request to make a confidential statement to Campus Security Authorities concerning crimes. The statements made to Campus Security Authorities are confidential unless they pose a continued threat to the safety of the campus community. When no threat is posed, the only information disclosed is for the purpose of collecting data to be included in the annual crime statistics.

A complainant may also make a confidential statement to the Director of Student Counseling at 210-458-4140 and/or the Director of Student Health Services at 210-458-4142. These officials are exempt from disclosing information to the UTSA Police Department (except by law in cases where there is an immediate threat to the safety of the individual, other persons, children or the elderly).

Other Crime Reporting Methods

Reports of crimes that occur off campus can be made to the San Antonio Police Department at 210-207-7273 or the Bexar County Sheriff’s Office at 210-335-6000.

Notifications to the Campus Community

The UTSA Police Department provides notification to the campus community on a timely basis about campus crime and crime-related issues. These notifications include the following:

Annual Security Report

By October 1st of each year, the Annual Campus Security Report must be distributed to all enrolled students and current employees. Distribution may be by direct mailing, campus mail, or electronic mail. The Annual Security Report is posted on the UTSA Police Department Web site at: http://utsa.edu/utsapd/2105/Crime_Statistics/2014SecurityReport.pdf.

Timely Warnings

When a reported offense occurs, and is subject to disclosure in the Annual Campus Security Report, the Chief of Police or his/her designee conducts a timely review of the circumstances surrounding the offense as soon as pertinent information is available. This is done to determine if the offense constitutes a continuing threat to students, faculty and staff. If the offense presents a continuing threat to the students,
faculty and staff, then a crime bulletin is prepared and posted on the department’s Web site (http://utsa.edu/utsapd) Facebook, Twitter, and/or the Campus Alerts Web site (http://alerts.utsa.edu/). Victim’s names are withheld as confidential. The crime bulletin is also distributed by email to students, faculty and staff and may be printed and distributed throughout campus to include public bulletin boards, free speech areas and office bulletin boards. The key factor is the safety of the community, and UTSA’s procedures ensure that emergency notifications will be issued immediately without delay.

Campus Alerts

UTSA has launched a Web site called Campus Alerts. The site is designed to keep students, faculty, staff and the general public informed on the status of the University during emergency situations. Managed by UTSA’s Office of Emergency Management and the Office of Communications, the site is a single source for information on UTSA closures prompted by inclement weather, health and other emergencies. The Web site is also accessible from a link in the footer of all UTSA Web pages. The goal of the one-stop site is to help reduce confusion by eliminating duplicate messages on various UTSA Web sites. Campus Alerts can be found at http://alerts.utsa.edu/.

In addition to notifications regarding campus crime and crime-related issues, UTSA also may relay information it receives from a reliable source which is confirmed with the San Antonio Police Department regarding possibly serious and/or violent crimes occurring off-campus in areas of close proximity to UTSA’s Main Campus boundary that may affect the safety of the UTSA community.

Security of and Access to Campus Facilities

Access To Academic Buildings

Academic campus buildings and support facilities are accessible to members of the campus community, guests and visitors during normal business hours. Academic buildings have a card access equipped, late-hour door for access to buildings that are locked after normal business hours. Access to classrooms and office buildings for special events after normal business hours, weekends and holidays is coordinated with the various campus departments overseeing that particular area or event. Many buildings, offices, labs, computer rooms and other areas of campus are equipped with card key access and door alarms that report to the UTSA Police Department.

Apartments and Residence Halls

Chisholm Hall: Chisholm Hall is operated by Campus Living Villages. The exterior doors remain locked 24 hours a day. Unlimited access is available to residents via an electronic access control system. Each unit has a front door equipped with a mechanical lock. Guests and visitors to the student residence halls may gain admission at a centralized desk and must be escorted when in the residence halls.

University Oaks Apartments: The University Oaks Apartments are operated by Campus Living Villages. Access to the University Oaks Apartment complex is through access gates for vehicles to the parking lot as well as access gates for pedestrians to the sidewalks. Each apartment has a front door equipped with a mechanical lock.

Chaparral Village: Access to the Chaparral Village complex is through various pedestrian gates or the City Center. Each unit has a front door equipped with an electronic lock. Each bedroom door within each unit is equipped with an electronic lock.

Laurel Village: Access to the Laurel Village complex is through various pedestrian gates or the City Center. Each unit has a front door equipped with an electronic lock. Each bedroom door within each unit is equipped with an electronic lock and pin code.

Alvarez Residence Hall: The main entrance doors to the lobby are accessed through and electronic access control system. Access to Alvarez Residence Hall is through pedestrian gates or the main entrance door to the lobby. Each unit has a front door equipped with an electronic lock and PIN code. Each bedroom door is equipped with an electronic lock.

Residents should immediately report lost access cards and keys, malfunctioning locks and gates to their respective Director of Housing.

Security Considerations Used in Maintenance

UTSA Police Department staff regularly test the emergency telephones and submit repair orders for emergency phones or lights when needed. Officers report physical hazards discovered during routine patrols. The Crime Prevention Unit (CPU) in collaboration with other university officials periodically conduct lighting surveys of the campus grounds and recommend additional lighting to eliminate areas of darkness. The Facilities Services staff conduct a monthly lighting survey of campus parking lot lights and building exterior lights to schedule lamp replacements or repairs. The Crime Prevention Unit recommends the trimming of shrubbery, trees and other vegetation to prevent the obstruction of ample lighting on pedestrian walkways. Lighting upgrade recommendations are routinely evaluated by Facilities Services and the Crime Prevention Unit. Improvements typically include the placement of additional or upgraded lighting in buildings, parking lots, in areas with heavy landscaping and along pedestrian walkways. Periodic security assessments are conducted when repeated crimes occur within a short time frame or when a crime trend at a particular location identifies the need for security improvements.

A total of 124 outdoor emergency telephones are located on the Main Campus and eight are located at the Downtown Campus. Campus elevators and parking garages are equipped with emergency telephones. All emergency telephones connect directly to the UTSA Police Dispatcher. There are security video cameras installed at designated campus locations based on security needs. These locations include the pedestrian areas of Chaparral Village, Laurel Village, Malu and Carlos Alvarez Residence Hall (formerly San Saba Hall), and restricted work areas, research laboratories, designated parking lots, and parking garages. Security camera monitors are located in the Police Communications Center. We encourage students, faculty and staff to report safety concerns, exterior lighting and emergency telephone malfunctions to the UTSA Police Department at 210-458-4242.

Campus Law Enforcement Policy

The UTSA Police Department is located in the Bosque Street Building, BOS 1.400. UTSA Police is responsible for law enforcement, police services, safety and security at all UTSA campuses. The department has an authorized strength of 52 sworn police officers with full arrest authority and 37 Public Safety Officers.
Commissioned Peace Officers

University police officers receive their police authority via Article 2.12 of the Texas Code of Criminal Procedure and Article 51.203 of the Texas Education Code. The primary jurisdiction of peace officers commissioned by The University of Texas System Police includes all counties in which property is owned, leased, rented, or otherwise under the control of The University of Texas System. Additionally, University of Texas System peace officers are authorized by law to function as peace officers outside their primary jurisdiction to assist another law enforcement agency in Texas or to otherwise perform duties as a peace officer on official university business. For UTSA, normal police operations are conducted within the boundaries of property owned, leased or otherwise under the control of UTSA. These properties include Main Campus, Downtown Campus, HemisFair Park, University Heights Tech Center, Park West property and the contiguous areas around each UTSA campus. UTSA police officers must meet specific employment qualifications and training requirements in order to be licensed peace officers by the Texas Commission on Law Enforcement Officer Standards and Education (TCOLE). UTSA police officers receive their commission as peace officers upon graduation from The University of Texas System Basic Peace Officer Academy or other regional police academy. All officers have been trained in first aid and CPR and are authorized to enforce state and federal laws on the University campuses. UTSA police officers carry firearms and conduct foot, bicycle and vehicular patrols on all UTSA properties including the on-campus housing facilities 24 hours a day.

The University Police Public Safety Officers & Telecommunications Officers

University police Public Safety Officers are civilian employees who have the same level of arrest authority as a citizen as authorized by the Texas Code of Criminal Procedure. Public Safety Officers serve as support staff for the police department by providing a visible uniform presence in buildings and on University property to deter crime. Public Safety Officers report criminal incidents to police officers who are designated first responders. The police communications center is staffed by 11 certified police telecommunicators who are also certified 911 operators.

Working Relationships With State and Local Police

The UTSA Police Department maintains close working relationships with the San Antonio Police Department, Bexar County Sheriff’s Office, federal, state, and other law enforcement agencies.

The UTSAPD routinely shares investigative information with these agencies and also works closely with the San Antonio Fire Department and EMS. UTSAPD has a mutual aid law enforcement agreement with the San Antonio Police Department to provide law enforcement services, investigate crimes and protect life and property within the geographical areas common to the City of San Antonio and UTSA. A number of recognized student organizations maintain meeting and living facilities off campus. These facilities are not owned or controlled by UTSA. UTSA is routinely informed by other local law enforcement agencies of any criminal activities involving UTSA student organizations. The information in these reports is subsequently shared with the Office of Student Affairs.

Emergency Management

The Office of Emergency Management is responsible for UTSA’s Comprehensive Emergency Management Plan. To assist with the management of campus emergencies, UTSA utilizes an emergency response team made up of representatives from each major operational component of UTSA. Each team member receives specialized training to prepare them for the challenges presented by a critical incident. The mission is accomplished by coordinating and sharing essential elements of information with students and staff, as well as providing business continuity guidance within the four phases of emergency management: mitigation, preparedness, response, and recovery. Emergency management information is available and distributed to ensure that students, faculty and staff have access to emergency response procedures. Emergency response information is distributed via e-mail, messages sent by UTSA’s Roam Secure Alert Network (RSAN) and Giant Voice notification systems. Information is also provided by UTSA’s emergency recorded message phone line 210-458-SNOW (7669). Each member of the UTSA community is encouraged to be responsible for their own safety and the safety of others. More information can be found at http://alerts.utsa.edu.

Confirmation of an Emergency or Dangerous Situation

In order to confirm a significant emergency or dangerous situation occurring on campus, UTSA police officers are dispatched to the location where the incident has been reported.

Emergency Notifications

Upon the confirmation of a significant emergency or dangerous situation involving an immediate life safety threat to students, faculty or staff occurring on all campuses, UTSA officials will, without delay, notify the campus community.

Annual Exercises and Drills

UTSAPD, the OEM, and campus leadership regularly participate in planned exercises, drills, and coordination activities to test emergency plans and capabilities.

Security Awareness Programs

The University of Texas at San Antonio encourages all students and employees to be responsible for their own security and the security of others. UTSA has a number of campus-wide educational programs such as orientation for new students, faculty and staff, international student orientation, Roadrunner Camp, Rowdy Bash, Rowdy Wing Fling, Health Services Information Fairs, annual Compliance training and Human Resources training classes, to name a few. These programs are offered throughout the calendar year and all University community members are encouraged to attend. The programs are designed to inform students, faculty and staff about campus security procedures.

Crime Prevention Programs

The UTSA Police Department has a comprehensive crime prevention program that assists community members to reduce their risk of becoming a victim of crime. The Crime Prevention Unit has certified crime prevention officers on staff that have received specialized training in crime prevention and physical security. Programming and presentations offered include self-defense, alcohol awareness and sexual assault prevention. Other duties include security surveys of resident areas or office areas and threat assessments.

Safety Escort Program – Safety escorts are provided at all campuses at any time from one campus destination to another campus destination. Call 210-458-4242.
**Whistle Defense Program** – The UTSA Police Department offers free key chain safety whistles for UTSA students, faculty and staff as a personal defense system for our Tri-Campus community. The Whistle Defense Program is a campus safety program based on the use of whistles to alert patrol officers, students, faculty and staff that an offense or incident has occurred or is about to occur.

**Crime Prevention Presentations** – Crime prevention presentations pertaining to personal safety, sexual assault prevention, acquaintance rape, women’s self-defense, alcohol and drug awareness, burglary and theft prevention and office safety are conducted as needed for students, faculty and staff. The Crime Prevention Unit works closely with campus housing departments and UTSA student groups to develop and schedule presentations. Contact the Crime Prevention Unit at 210-458-6250 for more information. Classes are also scheduled through the UTSA Police Department Web site. Customized crime prevention presentations are also available upon request.

**Hazing Prevention** – Fraternities, sororities and other registered student organizations can request hazing prevention programs from the UTSA Police Department and Student Activities. These programs address the legal and university consequences of engaging in this behavior and provide appropriate guidelines.

**Printed Crime Prevention Literature** – Crime prevention literature related to personal safety, auto theft prevention and residential security is available at designated locations throughout the campuses. Specialized crime prevention literature is available upon request.

**Operation Identification** – Operation Identification is an on-going program which involves the engraving of a state driver’s license number on valuable items of personal property such as laptops and bicycles. Engravers are available at the UTSA Police Department or contact the Crime Prevention Unit to make an appointment.

**State Mandated Risk Management Training for Student Organizations** – In September 2007, The State of Texas passed a law requiring student organization leaders and advisors to attend a training course that covers seven risk management topics.

**Runner Beat Newsletter** – The Runner Beat is a monthly campus safety newsletter that is distributed to all students, faculty and staff.

**Crime Statistics Reports** – A public crime log of offenses that occurred within the past 60 days can be found at http://utsa.edu/utsapd/blotter/UTSAPD_Blotter/Daily_Blotter.htm

**Environmental Health, Safety and Risk Management** – EHSRM’s goal is to work with the university community in making The University of Texas at San Antonio a safer and healthier place to work and study through a variety of training classes.

**UTSA Training & Development Department** – Training & Development provides high-quality training programs on safety and security to UTSA staff and faculty. Courses are offered through classroom participation or on-line courses.

For additional crime prevention information or to schedule a crime prevention presentation, call the Crime Prevention Unit at 210-458-6250 during normal business hours.

**Drugs and Alcohol Policy**

The Drug Free School and Communities Act of 1989 requires institutions of higher education to adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. UTSA is a drug free school and complies with the Drug Free Workplace Act of 1990. Information concerning these programs must be distributed to students annually. For information regarding these policies, please refer to the following: Drug-Free Schools and Communities Act provided by the Office of the Vice President for Student Affairs; Office of Student Conduct and Community Standards, Subsection 3.21 of Chapter VI, Part One of the Rules and Regulations of the Board of Regents of The University of Texas System located at: http://utsa.edu/infoguide/appendices/f.html. In addition, the Education Department General Administrative Regulations – Part 86, Complying with the Drug Free Schools and Campuses Regulations: A Guide for University and College Administrators, UTSA’s Human Resources department annually documents the UTSA’s efforts regarding compliance to the act in December. A memo is then generated certifying UTSA’s compliance with the regulation, along with documentation of all UTSA compliance actions.

UTSA is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the university’s educational mission. All UTSA students, faculty, staff, administrators and visitors are subject to local, state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

**Drugs**

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on any UTSA campus or at any UTSA sponsored event off campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner that impairs performance of assigned tasks. State law prohibits the medically unsupervised use, possession, sale, manufacture or distribution of drugs classified as illegal or the use, possession, sale, manufacture or distribution of prescription medication used in an illegal manner or used in a manner other than that prescribed. Students determined to be in violation are subject to arrest, criminally prosecuted and referred to the Office of Student Conduct and Community Standards for disciplinary action. Additional policies on drugs regulated by the Housing Office may apply at campus housing facilities. The UTSA Student Code of Conduct prohibits the use, manufacture, possession, sale, or distribution on the campus of the substances defined and regulated under Chapters 481, 482, 483, and 485 of the Texas Health and Safety Code, except as may be allowed by the provisions of such articles. If a student is found responsible of the illegal use, possession, or sale of a drug or narcotic on campus, the minimum penalty shall be suspension from the institution for a specified period of time; and/or suspension of rights and privileges.

**Alcohol**

The use of alcoholic beverages must be in compliance with Texas State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals less than 21 years of age is strictly prohibited. UTSA police officers enforce laws regulating the use of alcoholic beverages and underage drinking. Officers may issue court appearance citations or affect an arrest if required by law. Student violators are also referred to the Office of Student Conduct and Community Standards. Alcoholic beverages may not be consumed or possessed in public areas of the University.

Additional policies on alcohol regulated by the Housing Office may apply at campus housing facilities. According to the UTSA Student Code of Conduct, the use or possession of any intoxicating beverage is prohibited in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate
and intramural facilities, and all other public areas. Regarding the
possession and consumption of alcoholic beverages, state law will be
strictly enforced on the campuses at all times.

Drug and Alcohol Counseling Services on
Campus

Student Counseling Services, (210) 458-4140, provides short-term
counseling for students. The office is located in the Recreation and
Wellness Center, room 1.810. Counseling Services provides individual
alcohol and drug related consultations, substance abuse assessments
and feedback. Also provided are referrals for education and other support
services to students dealing with alcohol and drug issues, to include
maintaining recovery. Students can also seek support and guidance from
Counseling Services on starting 12-step recovery groups on campus.
The Counseling Center uses online anonymous assessments using E-
Chug for alcohol and E-Toke for marijuana to give students feedback
on alcohol and drug use, including how it compares to other college
students, potential risks of substance use, and ways to reduce harm
associated with misuse of substances.

Sexual Assault, Domestic & Dating
Violence and Stalking Policy

It is the policy of The University of Texas at San Antonio to maintain
an environment that is free from intimidation and one in which students
may be educated to their fullest potential. The University fosters an
understanding of difference and cultivates the ethical and moral issues
that are the basis of a humane social order. Therefore, the University will
not tolerate physical abuse, threats of violence, physical assault, or any
form of sexual assault, including, but not limited to acquaintance or date
rape as well as domestic & dating violence, and/or stalking.

Acts of sexual violence are also forms of Sexual Harassment covered
under Title IX of the Education Amendments of 1972 (Title IX). Title IX
prohibits discrimination on the basis of sex in education programs or
activities operated by recipients of Federal financial assistance. Sexual
harassment of students, which includes acts of sexual violence, is a form
of sex discrimination prohibited by Title IX. Title IX requires UTSA to take
immediate action to eliminate harassment, prevent its recurrence, and
address its effects.

Educational Programs

There are many campus resources that can help campus community
members to reduce their risk of becoming a victim of sexual assault,
domestic & dating violence, and/or stalking:

Whistle Defense Program – The UTSA Police Department offers free key
chain safety whistles for UTSA students, faculty and staff as a personal
defense system for our Tri-Campus Community. The Whistle Defense
Program is a campus safety program based on the use of whistles to alert
patrol officers, students, faculty and staff that an offense or incident has
occurred or is about to occur.

Self Defense Program – The UTSA Police Department has a one-
hour introductory self-defense class where physical, non-physical and
avoidance techniques are covered as well as resources to continue self-
defense education.

Intimate Partner Violence & The Dating Game – Dating relationships
programs are offered through the Counseling Center as part of their
programming for sexual assault awareness.

Women’s Resource Center – The Women’s Resource Center (RWC
1.810) aims to provide the men and women of the UTSA community with
resources, services, and knowledge of women’s issues.

Sexual Assault Awareness – Through the Tomás Rivera Center
for Student Success, Learning Communities’ Freshman Seminar
class assists students in the development of strategies and attitudes
to maximize academic success. In the Sexual Assault Awareness
presentation, students gain an understanding of the definition of sexual
assault, how it occurs and ways to avoid sexual assault through active
class participation and respect of others.

Procedures to Follow

Anyone who is a victim of any form of sexual assault, domestic and
dating violence, and/or stalking should immediately call the UTSA Police
Department by dialing 911 on campus or by calling 210-458-4911.
Reporting an assault does not mean that the victim must press charges
or take the case to criminal trial or a University disciplinary hearing. Even
if a victim is undecided about filing criminal charges, calling the police
and going to the hospital will provide for their emotional and medical
needs and preserve the option to file criminal charges at a later time.
Victims may also report in a confidential manner to University Counseling
Services at 210-458-4140 or Student Health Services at 210-458-4142.

Student victims of sexual violence or sexual harassment may also contact
UTSA’s Title IX Coordinator, Leonard Flaum, who is responsible for
administratively investigating claims of sexual harassment and sexual
violence, and ensuring there are appropriate grievance procedures for
prompt and equitable resolution of student sex discrimination complaints.
Mr. Flaum may be reached at any of the following:

Leonard Flaum
Title IX Coordinator and Sr. Equal Opportunity Investigator
Phone: 210-458-4120
Email: leonard.flaut@utsa.edu
Office Location: North Paseo Building (NPB), Room 5.130, One UTSA ,
San Antonio, Texas 78249

More information regarding Title IX may also be found at http://utsa.edu/
eos/titleix.html

The Non-Reported Sexual Assault Evidence Program allows survivors of
a sexual assault to obtain a forensic medical exam and have evidence
collected, without cost to the victim, even if they do not wish to involve
law enforcement personnel at the time of its collection. This will secure
the evidence while giving the survivor time to consider if they want to
report the assault. Victims can contact UTSAPD’s Crime Prevention Unit
at 210-458-6250 or the Women’s Resource Center at 210-458-6829.

Notification of Law Enforcement

Victims of sexual assault, domestic & dating violence, and/or stalking
or persons who have information regarding a sexual assault, domestic
& dating violence, and/or stalking are strongly encouraged to report
the incident to the UTSA Police Department immediately. It is the
UTSAPD’s policy to conduct investigations of all sexual assault, domestic
& dating violence, and/or stalking complaints with sensitivity, compassion,
patience and respect for the victim. Investigations are conducted in
accordance with guidelines established by the Texas Penal Code,
Code of Criminal Procedure and the Bexar County District Attorney’s
Office. The UTSAPD will report all acts of sexual violence to the Title IX
Coordinator on campus.
University police officers attend the Sexual Assault Family Violence Investigators Course (SAFVIC). This course is specifically designed to provide law enforcement officers with the tools they need to effectively investigate and prevent sexual assault and family violence. The curriculum covers crucial aspects for law enforcement's response to these crimes, as well as the creation and use of community-based resources to assist law enforcement's efforts. All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures, Article 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the sexual assault. The victims of sexual assault are not required to file criminal charges or seek judicial actions through the University disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional assistance.

On/Off-Campus Services

Information and assistance is available through University Counseling Services, 210-458-4140; Student Health Services, 210-458-4142; Rape Crisis Hotline, 210-458-4142; Rape Crisis Center, 210-458-4142. If requested, these departments will assist the victim in contacting the UTSA Police Department. The UTSA Police Department Crime Prevention Unit is available to all victims to provide information about personal safety, Texas Crime Victims Rights, Texas Crime Victims Compensation Fund and other related information upon request. Reports of sexual assault can also be made to the San Antonio Police Department at 210-207-7273 or the Bexar County Sheriff’s Office at 210-335-6000. UTSAPD or Other Campus Safety Officials will assist the victim in contacting these agencies, if requested.

Changes in Academic and Living Situation

The Office of Student Life can assist the victim of a sexual assault, domestic & dating violence, and stalking with issues including, but not limited to, class schedule changes, withdrawal procedures, campus housing relocation, or transportation and working situations, if so requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. If the reporting student provides credible evidence that the accused student presents a continuing danger to a person or property or poses an ongoing threat of disrupting the academic process, the Office of Student Conduct and Community Standards and the Title IX Coordinator may take interim action against the accused student, as appropriate.

Procedures for Campus Disciplinary Action

A student may also choose to report the assault to the Office of Student Conduct and Community Standards for disciplinary action regardless of whether or not the student has decided to press criminal charges. A student may also file a report of sexual assault against another student, or a faculty or staff member, by directly contacting the Coordinator for Student Conduct and Community Standards at 210-458-4720. All members of the Office of Student Conduct and Community Standards and Equal Opportunity Services (Title IX) must receive annual training on issues related to sexual assault, domestic & dating violence, and stalking and how to conduct investigations and hearings that protect the safety of victims and promotes accountability.

Sanctions That May Be Imposed

The disciplinary actions assessed in a particular case will be dependent upon the nature of the conduct involved, the circumstances and conditions which existed at the time the student engaged in the conduct and the results which followed as a natural consequence of the conduct.

Campus Sexual Assault Victims’ Bill of Rights

The United States Congress enacted the “Campus Sexual Assault Victims’ Bill of Rights” as a part of the Higher Education Amendments of 1992, as amended by the Campus Sexual Violence Elimination Act (Campus SaVE). This law requires that all universities afford sexual assault victims certain basic rights such as:

- Accuser and accused must have the same opportunity to have others present including an opportunity to be accompanied at any related meeting or proceeding by an advisor of their choice.
- Both parties shall be simultaneously informed of the outcome of any disciplinary proceeding in writing.
- Survivors shall be informed of their options to notify law enforcement, including on-campus and local police.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations, transportation and working situations, if so requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

Campus Safety Escort Services

The Police Department’s Campus Safety Escort service plays an essential role in the department’s effort to promote safety and security on campus. The Safety Escort service is safe and easy to use. It is available to students, staff, faculty, and anyone else who needs an escort. You can call (210) 458-4242 to request a Safety Escort from anywhere on campus to your campus destination and a uniformed officer or Public Safety Officer will respond. The Safety Escort service is a free service provided by the UTSAPD. The objective of the program is to provide a safe alternative to walking alone at night.

Sexual Offender Registration

Information concerning Sex Offender Registration information and registered sex offenders is found at the Texas Department of Public Safety Web site for Sex Offender Registration at: https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx.

Weapons on Campus

In accordance with Texas Penal Code, Chapter 46, it is a felony to intentionally, knowingly or recklessly possess a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on the physical premises of a school or educational institution, to include any buildings or passenger transportation vehicles under the direct control of the educational institution. According to the UTSA Student Code of Conduct, possession or use of firearms, imitation firearms, explosives, ammunition, hazardous chemicals, or weapons as defined by state or federal law on University premises or on any property or in any building or facility owned or controlled by The University of Texas System is
strictly prohibited unless authorized by the Vice President for Student Affairs and by federal, state, or local laws. The possession or use of imitation firearms, BB guns, Air-soft guns, or similar simulated firearms is prohibited in all campus housing areas.

**Missing Students Who Reside In On-Campus Housing**

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the UTSA Police Department at 210-458-4911. UTSAPD will generate a missing person report and initiate an investigation. Contact information for UTSA Housing and Residence Life (Director and Assistant Director) is 210-458-6200 and Campus Living Villages (University Oaks Apartments or Chisholm Hall, Director and Assistant Director) is 210-877-4000 or 210-697-4400.

Each residential student has the option of identifying an emergency contact person or persons whom UTSA shall notify within 24 hours of the determination that the student is missing. The emergency contact information is confidential and will only be used by authorized campus officials and/or law enforcement in the furtherance of a missing person investigation and in compliance with all applicable privacy laws. After investigating the missing person report, should UTSAPD determine that the student is missing and has been missing for more than 24 hours, UTSA will notify the student’s emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, UTSA will notify the student's parent or legal guardian immediately after UTSAPD has determined that the student has been missing for more than 24 hours in addition to notifying the additional emergency contact person(s) designated by the student. In addition to registering an emergency contact, students residing in on-campus housing have the option to select a confidential contact person to be contacted by UTSA in the event the student is determined to be missing for more than 24 hours. If a student has selected a confidential contact person, UTSA will notify the student’s parent or legal guardian immediately after UTSAPD has determined that the student has been missing for more than 24 hours after the student is determined to be missing. Students who wish to identify and select a confidential contact can do so through their respective on-campus housing management. Depending on jurisdictional issues, the UTSA Police Department will lead missing person investigations and/or assist outside law enforcement agencies in the furtherance of a missing person investigation and share relevant investigative information.

**Fire Safety Report**

New regulations in the Clery Act state that beginning October 1, 2010, an institution that maintains any on-campus student housing facility must prepare an annual fire safety report that contains, at a minimum, the following information:

1. Fire statistics for each on-student housing facility, for the three most recent calendar years for which data are available.
2. A description of each on-campus student housing facility fire safety system.
3. The number of fire drills held during the previous calendar year.
4. The institution’s policies or rules on portable electrical appliances, smoking, and open flames in a student housing facility.
5. The institution’s procedures for student housing evacuation in the case of a fire.
6. The policies regarding fire safety education and training programs provided to the students and employees. In these policies, the institution must describe the procedures that students and employees should follow in the case of a fire.
7. For purposes of including a fire in the statistics in the annual fire safety report, a list of the titles of each person or organization to which students and employees should report that a fire occurred.
8. Plans for future improvements in fire safety, if determined necessary by the institution.
9. Maintain a written, easily understood fire log that records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.

The UTSA department responsible for the annual fire safety report is the Environmental Health, Safety and Risk Management Department. The annual fire safety report can be found at [http://utsa.edu/safety/#/fire/log/](http://utsa.edu/safety/#/fire/log/).

You may also request a copy from the Environmental Health, Safety & Risk Management Department by contacting the UTSA Safety Office at (210) 458-5250. The full fire report is included at the end of this security report.

**Crime Statistics**

University of Texas at San Antonio - Main Campus

One UTSA Circle - San Antonio, TX - 78249

<table>
<thead>
<tr>
<th>Offense</th>
<th>Year</th>
<th>On Campus Property</th>
<th>Residential/Non-Campus Property</th>
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</tbody>
</table>

1. Residential Halls numbers are a subset of On Campus numbers.
2. Statistics of Public Property also include statistics from the San Antonio Police Department for areas directly adjacent to the campus.
3. No hate crimes reported. One simple assault in residential area characterized by sexual orientation bias (2012).

**University of Texas at San Antonio - Downtown Campus**

501 César E. Chávez Boulevard - San Antonio, TX - 78207

<table>
<thead>
<tr>
<th>Offense Description</th>
<th>Year</th>
<th>On Campus Property</th>
<th>Non-Campus Property</th>
<th>Public Property</th>
<th>Total</th>
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<td></td>
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</table>

1. Residential Halls numbers are a subset of On Campus numbers.
2. Statistics of Public Property also include statistics from the San Antonio Police Department for areas directly adjacent to the campus.
3. No hate crimes reported. One simple assault in residential area characterized by sexual orientation bias (2012).
The University of Texas at San Antonio (UTSA) Environmental Health, Safety and Risk Management (EHSRM) department has summarized the following information:

The University of Texas at San Antonio (UTSA) Environmental Health, Safety and Risk Management (EHSRM) department has summarized the following information:

1. Statistics relating to fires in on-campus student housing, including:
   a. The number of fires and the cause of each fire;
   b. The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center;
   c. The number of deaths related to a fire; and
   d. The value of property damage caused by a fire.
2. A description of each on-campus student housing facility fire safety system.
3. The number of fire drills held during the previous calendar year.
4. The institution’s policies or rules on portable electrical appliances, smoking, and open flames in a student housing facility.
5. The institution’s procedures for student housing evacuation in the case of a fire.
6. Fire safety education and training programs provided to the students and employees.
7. Titles of each person or organization to which students and employees should report that a fire occurred.
8. Plans for future improvements in fire safety, if determined necessary by the institution.

For the purposes of this report:

“On-campus student housing” refers only to structures containing residential occupancy for students. It does not include neighborhood centers within student housing developments, campus facilities (administrative, academic, library, student life, or support) where students may overnight on a transient basis, vehicles, locations off UTSA property, or outdoor locations of any kind.

“On-campus student housing” consists of four developments. The UTSA Housing and Residential Life department (HRL, http://utsa.edu/housing/) operates two of these, Chaparral Village and Laurel Village. Campus Living Villages (CLV, http://www.campushousing.com/utsa/) operates two of these, Chisholm Hall and University Oaks apartments.

“Fire” is “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.” “Fire” does not include controlled burning, even when that event is contrary to policy, such as candles, smoking, or other open flames, when that open flame does not result in property damage.

Fire Safety Systems

Chaparral Village, built in 2004 with type V-A (protected wood frame) construction, consists of a multibuilding development. Student housing structures within the development have local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. All buildings in the development have full sprinkler coverage. Portable fire extinguishers are provided outside the buildings.

Chisholm Hall, built in 1982 of type II-B (unprotected noncombustible) construction, is a single four-story residential building. Chisholm Hall has local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. The building has a fire pump serving a standpipe system with hoses. Portable fire extinguishers are provided in the building.

Laurel Village, built in two phases in 2007 and 2008 with type V-A (protected wood frame) construction, consists of a multibuilding development. Student housing structures within the development have local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. All buildings in the development have full sprinkler coverage. Portable fire extinguishers are provided outside the buildings.

Malu and Carlos Alvarez Residence Hall (formerly San Saba Hall), a 618-bed four-story residence hall, built in 2013, consists of II-B (unprotected

<table>
<thead>
<tr>
<th>Year</th>
<th>Hate Crimes</th>
<th>Drug Law Arreets</th>
<th>Illegal Weapon Possession Arrests</th>
<th>Fire Safety Systems</th>
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</table>

1. Statistics of Public Property also include statistics from the San Antonio Police Department for areas directly adjacent to the campus.
non-combustible) construction with 30-minute demising walls separating sleeping units. Alvarez Hall has full automatic fire sprinkler coverage and addressable local and building fire alarms with manual and automatic initiation. UTSA has installed portable fire extinguishers inside the building.

University Oaks, built in three phases in 1992, 1993, and 1994 with type V#A (protected wood frame) construction, consists of three multibuilding developments. Student housing structures within the development have local alarms with automatic initiation. Portable fire extinguishers are provided in the buildings. In 2011, Campus Living Villages upgraded the fire alarm systems to provide manual initiation and improved audible alarm coverage in all three phases of the development, including notification of emergency forces through a remote monitoring service.

Fire Drills
Occupants of on-campus student housing facilities with centrally monitored fire alarm systems (Chaparral Village and Laurel Village) are drilled on fire evacuation at least once per year per building. CLV performs one fire drill per semester at Chisholm Hall. To create and sustain a culture of preparedness, fire drills are unannounced to residents and occur at times of high expected occupancy.

Fire Prevention Policies
UTSA HRL and CLV policies prohibit open flames, candles, smoking indoors, modification of fire safety devices (sprinklers, smoke detectors, extinguishers, etc.), and initiating false alarms. Further, campus policies prohibit storage and use of propane cylinders.

Procedures for Evacuation

Text of Evacuation Procedures (as of September 29, 2011):

Fire:
Pull the nearest fire alarm and leave via the preplanned evacuation route if safe to do so.

Dial 4911 or 911 (UTSA Phone) and give your name and location of the fire. (If necessary, dial 911 from another building).

When a fire alarm sounds, occupants should:

• Proceed immediately to an exit according to the posted evacuation plan and move a safe distance away from the building. If the primary exit is blocked, choose the best alternate route. If time permits, close doors and windows behind you.
• Do not use an elevator.
• If there is smoke in the area, remain close to the floor.
• Before passing through any door, feel the metal doorknob. If it is hot, do not open the door. Before opening a door, brace yourself against it slightly; if heat or heavy smoke are present, close the door and stay in the room.

If you cannot leave the room:

• Open the windows.
• Seal the cracks around doors with clothing or other material, soaked with water if possible.
• Hang an object (bed sheet, jacket, shirt, etc.) out the window to gain attention.
• Shout for help.
• If possible, call 458-4911 or 911 (UTSA phone) and report that you are trapped.
• If all exits are found to be blocked, go to a room as far as possible from the fire, close the door, and follow the above procedures.

As with any emergency, the best advice is to be prepared by familiarizing yourself with evacuation route plans.

Fire Safety Education Programs
Members of the UTSA Housing and Residential Life staff, including Residential Assistants, receive training in fire prevention, emergency response, and emergency management.

Members of the CLV staff, including Residential Assistants, receive training in emergency management protocols, including fire alarm activation.

Some UTSA students and employees receive fire safety training as part of organized safety, health, and environmental protection training programs. Exposure to this training content depends on the roles and responsibilities of the student or employee.

UTSA’s Environmental Health, Safety, and Risk Management department makes fire safety and prevention training available to UTSA employees and on-campus student residents upon request.

Reporting Fires in On-campus Student Housing
Fire reporting in UTSA on-campus student housing varies by housing development:

Chaparral Village, Laurel Village:

The University of Texas at San Antonio Police Department 210-458-4911
HRL professional staff 210-458-6200
Associate Director Housing Operations
Associate Director Education and Residence Life

Chisholm Hall, University Oaks:

The University of Texas at San Antonio Police Department 210-458-4911
Resident Assistants
CLV professional staff 210-877-4000
Residential Life Coordinator
Director of Operations
General Manager

Plans for Future Improvements
UTSA and CLV intend to expand and develop fire protection and fire drills in on-campus student housing facilities, and fire prevention policies, as necessary. CLV is evaluating processes for fire drills in the University Oaks development.
### Fire Statistics for the University of Texas at San Antonio – Calendar Years 2011 to 2013

**Chaparral Village**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number and Causes of Fires</th>
<th>Facility Property Damage ($)</th>
<th>Occupant Property Damage ($)</th>
<th>Injuries (count)</th>
<th>Deaths (count)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
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**Chisholm Hall**

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<th>Occupant Property Damage ($)</th>
<th>Injuries (count)</th>
<th>Deaths (count)</th>
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**Laurel Village**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number and Causes of Fires</th>
<th>Facility Property Damage ($)</th>
<th>Occupant Property Damage ($)</th>
<th>Injuries (count)</th>
<th>Deaths (count)</th>
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</thead>
<tbody>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Malu and Carlos Alvarez Residence Hall (formerly San Saba Hall) (opened August 2013)**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number and Causes of Fires</th>
<th>Facility Property Damage ($)</th>
<th>Occupant Property Damage ($)</th>
<th>Injuries (count)</th>
<th>Deaths (count)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>2011</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**University Oaks**

<table>
<thead>
<tr>
<th>Year</th>
<th>Number and Causes of Fires</th>
<th>Facility Property Damage ($)</th>
<th>Occupant Property Damage ($)</th>
<th>Injuries (count)</th>
<th>Deaths (count)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2012</td>
<td>1 (cooking)</td>
<td>5,507.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2011</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Fire Drills for the University of Texas at San Antonio

<table>
<thead>
<tr>
<th>Housing Facility</th>
<th>On-Campus Student Housing buildings</th>
<th>Drills per building per year</th>
<th>Drills per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chaparral Village</td>
<td>12</td>
<td>1</td>
<td>12</td>
</tr>
<tr>
<td>Chisholm Hall</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Laurel Village</td>
<td>8</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>Alvarez (San Saba) Hall</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>22</td>
<td>23</td>
<td></td>
</tr>
</tbody>
</table>