Readmission

Master’s and doctoral level students returning to UTSA who have attended other institutions of higher education since they were last enrolled at UTSA must submit an official transcript from each institution. Eligibility for readmission of any former student depends on the student’s academic status at the conclusion of the last UTSA semester of enrollment and performance on any subsequent college or university work attempted. Readmission must be recommended by the appropriate Graduate Program Committee.

Master’s Level

UTSA master’s students who have attended a semester but have not been in attendance for two full years are required to reapply and submit an application for graduate admission, and pay a nonrefundable application fee (see application fee table (http://catalog.utsa.edu/informationbulletin/admission/graduate/credentials/#Appfees)), by the application deadline.

Doctoral Level

UTSA doctoral students must be enrolled every semester unless specified otherwise by the Graduate Program Committee. Doctoral students who have not been in attendance for one semester and do not have an approved leave of absence must submit an application for graduate admission, and pay a nonrefundable application fee (see application fee table (http://catalog.utsa.edu/informationbulletin/admission/graduate/credentials/#Appfees)), by the application deadline.

Military Service

Students who withdrew from the University to perform military service (not including Texas National Guard Training exercises) will not have to requalify for admission and may be readmitted by the Office of the Registrar upon a request made within one year of being released from active military service. A returning student must submit in writing a statement indicating he/she did not attend another university during this time. If a returning student has attended another institution long enough to receive grades, the student must reapply to the University. A returning student may be eligible for the same financial assistance provided before the student’s withdrawal. If the student was deployed in combative military operations outside the United States, he or she will be readmitted regardless of how much time has passed since initial admission. Any test scores the student previously submitted will be accepted and any course credit previously earned will be applied.