Student Travel Policy

The Student Travel Policy promotes safe travel by students to and from activities or events that advance the University’s mission of research and discovery, teaching and learning, community engagement and public service. The policy serves as a guide for student travel and supports compliance with relevant state and University of Texas System regulations. Registration with International S.O.S. (http://utsa.edu/financialaffairs/dts/intlSOS.html) is required for faculty, staff, students and student-employees who travel internationally. Detailed information regarding this policy can be accessed in the Handbook of Operating Procedures (http://www.utsa.edu/hop/chapter5/5-18.html), the Student Travel Web page (http://utsa.edu/students/travel), or by contacting the Office of the Vice President for Student Affairs (http://www.utsa.edu/students).

Countries with U.S. Department of State Travel Warnings and Alerts (http://travel.state.gov/content/passports/english/alertswarnings.html) or are on the UTSA Restricted Regions List are identified as regions that require special review from the International Oversight Committee (IOC). The IOC is charged to closely review and recommend to the Vice Provost for International Initiatives/Senior International Officer, the approval or disapproval of all requests for exception to travel to restricted areas. For information on how to ask for University approval to travel to countries identified as UTSA restricted regions, follow the Policy on Travel to Restricted Regions (http://international.utsa.edu/education-abroad-services/policy-on-travel-to-restricted-regions) or contact the executive director of the Office of International Programs (http://international.utsa.edu/senior-international-officer/office-of-international-programe). For information about Education Abroad Services (http://international.utsa.edu/education-abroad-services) such as study abroad and exchange programs, review the web page or contact Education Abroad Services.