Student Grievances

UTSA students may need to pursue questions or concerns involving academic or nonacademic aspects of student life. General grievance procedures are set forth below. Students may consult with the Student Ombudsperson (http://utsa.edu/students/ombudsperson) in the Office of the Vice President for Student Affairs if additional information is needed concerning the pursuit of any grievance, or the Academic Affairs Ombudsperson (http://provost.utsa.edu/home/ombudsperson.asp) in the Office of the Provost and Vice President for Academic Affairs for employee related issues within academic affairs.

A student with a grade grievance should refer to the Academic and Grade Grievance Procedure (http://catalog.utsa.edu/informationbulletin/generalacademicregulations/undergraduate/grades/#grade_griev) section.

A student grievance may involve a UTSA employee (faculty, staff or student-employee) or other students. A student with a grievance involving a University employee should first seek to resolve the issue with the employee. If the matter cannot be resolved with the employee, the grievance can be forwarded to the employee’s supervisor. A student who believes another student has violated the Student Code of Conduct (http://catalog.utsa.edu/informationbulletin/appendices/studentcodeofconduct) may file a complaint with Student Conduct and Community Standards (http://utsa.edu/studentlife/conduct).

In conflict situations that do not require a criminal or student conduct response, or have not been resolved through regular grievance channels, it is recommended that students pursue resolution of their conflict with the Student Ombudsperson or with the Academic Affairs Ombudsperson for academic affairs employee related matters.