Transfers within The University of Texas System

It is the policy of The University of Texas System that all academic institutions within the System may accept graduate credit from each other, and the regular requirements for residency are adjusted accordingly. The applicability of specific courses from other University of Texas institutions to a student’s graduate degree program at UTSA, however, must be approved by the appropriate Graduate Program Committee.

Course Types and Acceptability

Accepted on a Limited Basis

UTSA Undergraduate Courses

With the approval of the appropriate Graduate Program Committee, the Department Chair, and the Dean of the college in which the student expects to earn his or her degree, a candidate for the master’s degree may apply a maximum of 6 semester credit hours of unduplicated credit for undergraduate upper-division (junior- or senior-level) courses completed at UTSA with the grades of “A” or “B” to a master’s degree; no course below the upper-division level or with other grades may be applied to the degree. Undergraduate courses accepted for graduate-level credit are not applied toward core or required courses.

Not Accepted

Audited Courses

No UTSA credit is granted for courses that are audited; no official record is made of enrollment in classes on an audit basis.

Correspondence and Extension Courses

Courses completed by correspondence or extension may not be applied to a graduate degree program.

Courses Counted for Another Degree

No courses counted toward another degree may be applied to a graduate degree, either directly or by substitution. The only exception is that candidates holding a Master of Arts degree in Art from another institution seeking admission to the Master of Fine Arts degree program may have up to 24 semester credit hours applied toward the M.F.A. degree exclusive of the thesis and/or degree project, upon recommendation of the department Graduate Program Committee and approval of the Dean of the Graduate School.

Credit by Examination

Credit by examination at UTSA is intended to enable undergraduate students to receive credit for courses leading to a bachelor’s degree in which they may already have achieved the objectives. Credit cannot be earned by CEEB examination or by UT Challenge Examination for any courses used to meet minimum requirements for a graduate degree or graduate teacher certification program.

The purpose of a dual degree program is to allow students to undertake complementary programs of graduate study simultaneously through curricular arrangements that allow dual credit for a specified set of courses. Dual degree programs lead to two separate diplomas. In most cases, the dual degree program allows you to complete both degrees in a shorter period of time than if you pursued the individual degrees.
separately. Students must complete the dual degree program within 6
years of the first semester of enrollment.

Dual Degree Program

Double-Counting Credit Hours

Students in dual degree programs may double-count a limited number of
credit hours toward the requirements of both degrees. Double-counting of
credit hours for two certificate programs is not permitted. Double-counted
courses must be taken within six years prior to graduation.

1. No more than 12 hours may be used jointly when the total number of
   hours required for both degrees is less than 72 hours;
2. No more than 18 semester credit hours may be used jointly when the
total number of hours required for both degrees is 72 hours or more.

Admission Requirements

Students must apply and be admitted as degree-seeking to each
graduate program separately, and abide by all program requirements.
Admission to these programs requires the submission of two completed
application forms, one for each program. Each program's entrance
requirements must be met in addition to University-wide requirements,
and students must be accepted to both programs. As a matter of note,
admission requirements established by the Graduate School or by either
degree program may not be waived. For example, if one program in
the dual degree program requires GRE scores and the other does not,
the applicant must take the standardized exam to be considered for
admission to the dual degree. Students in a graduate program that later
become interested in the dual degree option must contact the Graduate
Advisor of Record prior to completing 24 semester credit hours in the
program.

Academic Requirements

All grades earned in dual degree status are used for purposes of
determining University and program academic good standing, academic
probation, and graduate requirements. In addition, students participating
in a dual degree program are subject to the policies and procedures
of each respective program. A student in a dual degree program who
fails to make satisfactory academic progress and is placed on academic
probation or is dismissed from the University must consult with both
program Graduate Advisors of Record about the future course of action
(See Graduate Catalog, General Academic Regulations section).
Students who are dismissed from either program are dismissed from the
University and are no longer considered to be in a dual degree program.

A student who has been dismissed academically may only petition for
reinstatement to the program in which they were in good standing when
dismissed. If readmitted, the student may enroll in and, if applicable to the
program for which the student is eligible to be readmitted, use courses
for credit toward the degree program in which they were in good standing
when dismissed. Students may not take courses in the program which
prompted their dismissal and may not use such courses for dual degree
credit. If a student is dismissed from a dual degree program, the student
may not be retained or readmitted into the dual degree program.

Other Requirements

Dual degrees are only conferred simultaneously. Students may not be
awarded an individual degree while in a dual degree program. Should
a dual degree student choose to withdraw from one of the two degree